



ST MICHAEL'S ORTHODOX CHURCH  
DIOCESE OF PHILADELPHIA  
& EASTERN PENNSYLVANIA  
512 SUMMER ST  
OLD FORGE, PA 18518



Audit of St. Michael's Orthodox Church, Old Forge, PA

January to December - All debits and credits accounted for.

Receipts for transfer from one account to another were provided.

Monthly audits kept track of purchases and deposits in a timely manner.

Work sheets of money counts were reviewed and checked.

All checks received by church must be stamped on reverse side for deposit only.

Receipts must state who did the work, cost, date and check number.

Suggestions

When payments made by check , put check number on receipt.

Utilities - PPL, PGW, PAWC - payment put on automatic pay to avoid late fees

Church is considered a non-profit - Do we still have a tax exempt number to use when purchasing items to avoid state tax?

Set up a drop off station where receipts are placed so each purchase, payment,

Can easily be accounted for

Respectfully

Submitted by 2023 Auditors

Beverly Elko Beverly Elko

Sandy Pregmon Sandy Pregmon